

Meeting Minutes of TRCF 2021 AGM

Community Center, Room 3
Thursday, December 16, 2021

Present: Rob Mackay, Vice Chair
Marsha Dufresne, Director (Zoom)
Chris Norbury, Director
Al Kangas, Chair
Jan Legaspi, Secretary (Zoom)
Stacey Lajeunesse, Director (Zoom)

Contractors: Duncan McKellar, Operations Manager
Dianna Gies, Bookkeeper

1. **Call to Order** – Meeting was called to order at 4:04 pm.
2. **Approval of Agenda** – Chris Norbury made motion to approve agenda, Rob Mackay seconded, all in favor. **CARRIED**
3. **Approval of Minutes** – Chris Norbury made motion to approve minutes, Rob Mackay seconded, all in favor. **CARRIED**
4. **Business arising of the minutes** – Duncan inquired about First Nations involvement/partnership with Community Forests and found out they usually have ownership rights in the Community Forest or they have entered into a short-term agreement with the community forest.
5. **Reports**
 - **Financials** – Financials were presented by Duncan McKellar. Rob MacKay made motion to approve financials, Chris Norbury seconded, all in favor. **CARRIED**
 - **Operational Year in Review** – A PowerPoint presentation was given by Duncan McKellar for the year in review.
 - Completed opportunity to be heard regarding visual assessment
 - Completed criminal record check process for directors
 - Applied for new one CP – four-year approval
 - Continue to push for Management Plan approval
 - Completed 50,000m³ of block layout
 - Forest manager completed 7 years of volunteering at the BCCFA
 - Completed arch surveys on all planned harvest blocks and roads
 - Sold a small volume of deciduous from blowdown areas
 - Burnt waste in recently harvested blocks
 - Planning new development with old growth deferral area in mind
 - Planted four fir and larch research trials for wildfire resistance
 - Granted \$171,014 funds to community projects
 - Sold a logging truck of logs to local for a small log building project

- **4-Year Operational Plan** – A Four Year Operational Plan was presented by Duncan McKellar. Harvesting blocks in reference to old growth deferral areas were depicted on maps and digital maptool.
6. **2022 Budget Draft** – A 2022 budget draft was presented by Duncan McKellar. Directors were asked to review and provide comment.

7. **Grants**

- **WNMS Trail Upgrade of \$7263.83** – The board reviewed WNMS financials and found they had substantial funds in their account. The board asked about the monies and said they were earmarked to be spent on the Emperor’s challenge start up as well as other trail projects they have identified. The board would like Duncan to send letter to WNMS explaining the boards stand.
- **TR Days Society** – A grant for \$55,279.25 was submitted by the TR Days Society. Chris Norbury made motion to deny request, Stacey Lajeunesse seconded, all in favor. **CARRIED**
- **Ridge Riders Application Follow Up** – The board is asking the Ridge Riders to submit their application again. They did not provide enough information in the original request.
- **Ice advertisement Dollar Distribution** – \$5000 was granted to the district for on-ice advertising and the district is asking the CF for direction in who they want their monies to go to. Chris Norbury made motion to give \$2500 each to Tumbler Ridge Figure Skating and the TR Youth Service Society. Rob MacKay seconded, all in favor. **CARRIED**
- **Geopark Funding Shortfall 2022** – A grant for \$125,000 was submitted by the Tumbler Ridge Geopark. Al Kangas made motion to deny grant, Stacey Lajeunesse seconded, all in favor. **CARRIED**

8. **Director’s positions for 2021**

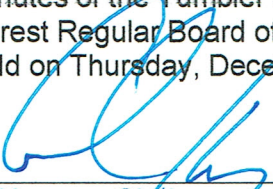
All positions will require a new criminal record check. Names will be put forth to the District of Tumbler Ridge.

- Rob MacKay 3-year term
- Stacey Lajeunesse 2-year term
- Al Kangas 3-year term
- Marsh Dufresne 2-year term
- Chris Norbury – Mayor Designate


9. **New Director Candidates** – Doug Beale and Hugh Kingwell have also submitted their names to stand as new directors. Names will be put forth to the District of Tumbler Ridge.

- 10. Executive Positions** – Al Kangas has put his name forward for Chair and Rob Mackay put his name forward for co-chair. The board asked if the Forest Manager could take on the role of secretary. Duncan to inquire via lawyer.
- 11. Forest Manager Contract** – Duncan McKellar’s contract will be renewed. The new contract will be reviewed and updated with legal council input.
- 12. Shareholder Meeting** – Will be decided for a future date.
- 13. Next Meeting**
- No Meeting date was set. Duncan to setup CF presentation to Council early in new year.
- 14. Adjournment 6:46 PM** – Rob MacKay made motion to adjourn, Marsha Dufresne seconded, all in favor. **CARRIED**

Certified a true and correct copy of the minutes of the Tumbler Ridge Community Forest Regular Board of Directors meeting held on Thursday, December 16, 2021.



Al Kangas, Chair



Jan Legaspi, Corporate Secretary