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## Meeting Minutes of the Board of Directors

Town Hall Committee Room

Tuesday, July 20, 2021

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Present: Rob Mackay, Chair (Acting)  
Marsha Dufresne, Director (Zoom)  
Chris Norbury, Director & Co-Chair  
Stacey Lajeunesse, Director

Absent: Al Kangas, Chair  
Jan Legaspi, Director  
Jonathon Howe, Recording Secretary

Contractors: Duncan McKellar, Operations Manager  
Dianna Gies, Bookkeeper

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1. **Call to Order** – Meeting was called to order at 5:00 pm.
2. **Approval of Agenda** – Chris Norbury made motion to approve agenda, Stacey Lajeunesse seconded, all in favor. **CARRIED**
3. **Approval of Minutes** – Chris Norbury made motion to approve minutes, Stacey Lajeunesse seconded, all in favor. **CARRIED**
4. **Business arising of the minutes** - None
5. **Reports**
  - Financials** – Presented by Duncan McKellar. Chris Norbury made motion to approve financials. Stacey Lajeunesse seconded, all in favor. **CARRIED**
  - New Management Plan** – Duncan McKellar presented new management plan.
  - 2021 Harvest Plan Update** – Duncan McKellar presented the 2021 Harvest Plan Update.
  - Town Blowdown** – There has been some blowdown of trees near the Interpretive Trail. The trail needs some clean-up and there is a steep part of the trail that needs to be looked at so that the trail can be wheelchair accessible.
6. Chris Norbury made motion to approve minutes, Stacey Lajeunesse seconded, all in favor. **CARRIED**
  - Planting June Results** – June planting went well. All seedlings were planted according to the plan.
7. **Corporation change to Limited Partnership Update**

The board requested an update from KPMG in their review of the Young Andersons review of the situation.

## 8. Grants

### TR Secondary School – replace aging equipment in foods class.

Chris Norbury made motion to approve the schools grant request, Stacey Lajeunesse seconded, all in favor. **CARRIED**

\$9,964 was approved by the board for the schools aging food cooking equipment. TRCF requests the school makes sticker of TRCF logo to put on equipment and on the laptops the CF granted funds for.

## 9. Adjournment 7pm

Certified a true and correct copy of the minutes of the Tumbler Ridge Community Forest Regular Board of Directors meeting held on Tuesday, July 20, 2021.

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Rob Mackay, Chair-Acting

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Acting, Corporate Secretary