
Friday, April 16th, 2021
5:00pm 8:00pm
Via Zoom Phone Conference

Present: Chris Norbury, Director & Chair
Marsha Dufresne, Director
Al Kangas, Director
Stacey Lajeunesse, Director
Jonathon Howe, Secretary
Jan Legaspi, Board Candidate
Rob Mackay, Director

Contractors: Duncan McKellar, Operations Manager

Absent Dianna Gies, Bookkeeper

1. **Call to Order Meeting** was called to order at 6: 35 pm.
2. **Approval of Agenda** Al made motion to approve agenda, Marsha seconded, all in favor. **CARRIED**
3. **Approval of Open Minutes** Al made motion to approve minutes, Chris seconded, all in favor **CARRIED**
4. **Business arising from the minutes**
 - i. Action Item resulting from approval of minutes – Director Accountability Agreement – Duncan will send out to BOD for their signature
5. **Update from Ratcliff & Company LLP** Criminal Record Checks – Company lawyer provided opinion on criminal record check issue to board.
6. **2020 Financial Statement Presentation KPMG** – KPMG presented 2020 financial statement to board. No issues arose. Chris made motion to accept the 2020 financial statement Rob seconded the motion, all in favor. **CARRIED**
7. **2021 Budget Approval** The 2021 TRCF budget was reviewed and approved pending the update of the silviculture accrual line items. These items were corrected during the meeting and sent to the BOD. Chris made motion to approve minutes, Al seconded, all in favor. **CARRIED**
8. **Scholarships** Discussion on scholarship process letter Marsha drafted was reviewed. A subcommittee was formed to review and manage scholarships consisting of director Chris Norbury, Marsha Dufresne and Stacey Lajeunesse. This committee will follow PRO-02 Procedures for Board appointed Committees

Document. Chris made motion to accept the scholarship process letter subject to a few word smithing adjustments. Rob seconded the motion, all in favor.

CARRIED

9. Grants

- a. **Geopark Grant Request Presentation.** Manda presented a PowerPoint presentation on the Geopark Gant application. Much discussion took place regarding the input required from the District. Rob motioned to fund the Geopark for \$85,000 with the cavate that monies would be returned to the CF if other funds became available. Seconded by Stacey

CARRIED

- b. **Ridge Riders** Jonathon Howe contacted the Ridgeriders and requested an update to their original grant request providing more detail

10. Reports

a. Financial (D. McKellar)

- Operational (D. McKellar)
 - New Management Plan and FSP amendment
 - In the final stages of approval. Small conflict with mapping polygons working with Forest Service on resolving
 - 2021 Pan to harvest approx. 35,000m³ in Wolvine operating area near airport. Contingent on MP and new cutting permit approvals.
 - Planting plan June start up 190,000 seedlings planned for planting Nata planting company
 - Update on Notice to be Heard Participated in NTBH hearing and provided a written response to the meeting information. Awaiting response from the District.
 - Town lands update Horse stables, 100-acre woods. District still working with government on these land parcels.

11. Adjournment – Meeting adjourned 8:40 PM

Certified a true and correct copy of the minutes of the Tumbler Ridge Community Forest Regular Board of Directors meeting held on Friday, April 16, 2021.

Chris Norbury, Chair

Jonathon Howe, Corporate Secretary