



AGM

Room 4, Tumbler Ridge Community Center

Tuesday, December 15, 2020

6:30pm

Via Zoom Phone Conference

Present: Chris Norbury, Director & Co Chair
 Marsha Dufresne, Director (Zoom)
 Al Kangas, Director (Zoom)
 Stacey Lajeunesse, Director
 Jonathon Howe, Secretary (Zoom)
 Jan Legaspi, Board Candidate (Zoom)

Contractors: Duncan McKellar, Operations Manager
 Dianna Gies, Bookkeeper

Absent Rob Mackay, Director

1. **Call to Order Meeting** was called to order at 6: 35 pm.
2. **Approval of Agenda** Marsha made motion to approve agenda, Al seconded, all in favor. **CARRIED**
3. **Approval of Open Minutes** Stacey made motion to approve minutes, Al seconded, all in favor **CARRIED**
4. **Business arising from the minutes**
 - i. Action Item resulting from approval of minutes – Director Accountability Agreement – need signature from John. Dianna will send to John via Docu-Sign.
 - ii. Docu-Sign has been set up. The annual cost is \$156.00
5. **Investment update** – Rob Wilson from RBC Dominion Security presented an investment update through Zoom.
6. **Wildfire Research Presentation** – Richard Kabzems of FLNRO and UNBC Che Elkin gave a presentation on the use of Tumbler Ridge Lidar and how the present data is being applied and how it can be used for wildfire planning present and future.
7. **Commercial Property Update.** – Duncan spoke with the Westbank First Nations regarding commercial properties as well as John Powell from the DOTR. The DOTR gave a list of properties that are currently available in Tumbler Ridge. Duncan will continue to gather information on subject. Property Update **Tabled**
8. **Reports**

Financial – November financials were presented to the board.



Power Point Review

Duncan gave a *2020 Year in Review* covering the following:
Expansion Update New Management Plan and FSP amendment
2021 Harvest Plan
Update on Notice to be heard –Duncan has asked for an extension.
Towns Lands Update – Golf Course, Horse Stables and 100-acre woods.

9. Corporate Change to Limited Partnership – The proposed corporate change is currently in the hands of the District who are waiting on legal advice from their council. **Tabled**

10. Criminal Record Checks – Mayor and council have requested a criminal record check for new board members. Waiting on lawyer’s opinion whether CRC is necessary. Also find out if old members will be grandfathered in or will they need to do a CRC as well. **Tabled**

11. Director Position (all one-year positions)


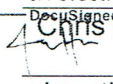
Al Kangas	Accept – Yes	All in Favor
Marsha Dufresne	Accept – Yes	All in Favor
Stacey Lajeunesse	Accept – Yes	All in Favor
Chris Norbury	Accept – Yes	All in Favor
Johnathon Howe	Accept – Yes	All in Favor
Rob Mackay	Accept – Yes	All in Favor
Jan Legaspi	Accept – Yes	All in Favor

- Al Kangas nominates Chris Norbury as Chair, Chris accepts, Stacy Lajeunesse seconded, All in favor.
- Chris Norbury nominates Al Kangas as Co-Chair, Al accepts, Stacey Lajeunesse seconded, All in favor.
- Al Kangas nominates Johnathon Howe for Secretary, John accepts Stacey Lajeunesse seconded, All in favor.

Jan Legaspi’s name has been put forward for director’s position and her name will be submitted to the DOTR for approval. She will have not voting power until DOTR approval.

12. Adjournment – Meeting adjourned to Closed Meeting

Certified a true and correct copy of the minutes of the
Tumbler Ridge Community Forest Regular Board of
Directors meeting held on Tuesday, December 15, 2020.

DocuSigned by:

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 Chris Norbury, Chair

 53Jonathon
 Jonathon Howe, Corporate Secretary