



Meeting Minutes of the Board of Directors

**Community Center Room 4
Thursday, December 16, 2019
3:00pm to 6:30pm**

Present: Rob Mackay, Director & Chair
 Marsha Dufresne, Director
 Al Kangas, Director
 Jonathon Howe, Secretary Stacey Lajeunesse, Director

Absent: Chris Norbury, Director & Co-Chair

Contractors: Duncan McKellar, Operations Manager, Dianna Gies, Bookkeeper (joined 4:30 pm)

1. Call to Order

a. Rob Mackay, Chair called the meeting to order at 3:01 pm.

2. Approval of Agenda

a. Al Kangas made motion to approve the agenda, Jonathon Howe seconded.

CARRIED

3. Approval of Minutes

a. It was Moved and Seconded THAT the Tumbler Ridge Community Forest approve the minutes for the TRCF meeting held October 3rd 2019. Al Kangas made motion to approve the minutes, Jonathon Howe seconded.

CARRIED

4. Business Arising from the Minutes – none noted.

5. Hear any public input to CF activities or plans

a. Presentations were heard from Nichole representing the Parent Advisory Committee of Tumbler Ridge School, the Museum Curator Andrew Lawfield and from Tent Ernest the newspaper publisher.

6. Reports

- Financial to November 30, 2019

Current Assets	\$ 2,907,436
Current Liabilities	\$ - 769,121
Retained Earnings 2018	\$ 2,433,324
Current Earnings 2019 to Nov 30	\$ -495,009
Total Retained Earnings	\$ 1,938,314
Total Equity to Dec 31, 2018	\$ 2,617,183
Total Equity to Nov 30, 2019	\$ 2,138,314

	Actual	Budget
2019 Expenses to Nov 30	\$ 557,359	\$ 911,630
2019 Net Income to Nov 30	\$ - 495,009	\$ - 388,630

note: 2019 Harvest was delayed and has commenced Dec 10, 2019 Estimate \$ 378,000 revenue.

- Operational (D. McKellar)
 - ✓ Expansion analysis approved June 27, 2019
 - ✓ Management Plan extended August 22, 2019
 - ✓ Multisignatory FSP Approved October 4, 2019
 - ✓ Completed Community Forest Website: <https://tumbleridgeforest.com/>
 - ✓ Continue interface wildfire research with FLNRO and UNBC
 - ✓ Completed Lidar project for entire CF data integration near completion.
 - ✓ Vegetation Resource Inventory and attribution complete.
 - ✓ Ecosystem mapping attribution begun
 - ✓ 2019 imagery complete and on maptool
 - ✓ Lidar data shared with bike club and Forest Service and UNBC research. One-meter contours now available.
 - ✓ Current with our operational reforestation and have sufficient funds set aside for our ongoing silviculture obligations approximately \$790,993 (currently) vs \$890,000 (2018)
 - ✓ Planted 191,690 trees in Spring 2019.
 - ✓ Plan to plant 51,360 in Spring 2020.
 - ✓ Grant support 2019 to date \$144,333
 - ✓ Community support 2019 to date \$ 14,850
 - ✓ Total \$159,183
 - ✓ Working to complete expansion area requirements and new Management Plan

7. New Budget items 2020

- Look to include Site Index adjustment program in the 2020 budget. Prelim data shows SI from 18 to 22 in 66 plots. This correlates to 20% increase in volume estimates in managed stands.

8. Director positions 2020

- Rob MacKay - Appointed as Chair - Appointed to 1st year of 2-year term. Let his name stand
- Chris Norbury - Appointed as Co-chair - Appointed as director for 2nd year of 3-year term. Let his name stand
- Lajeunesse – Appointed as director for 2nd year of 3-year term. Let his name stand
- Al Kangas - Appointed as director for 2nd year of 3-year term. Let his name stand

- Directors up for re-election:
 - Jonathon Howe - Appointed as secretary. Appointed as director to 2nd year of 2-year term. Put name up for re-election. Re-elected by acclimation for new 2-year term.
 - Marsha Dufrensne – Appointed as director for 2nd year of 2-year term.
 - Put name up for re-election. Re-elected by acclimation for new 2-year term.
 - Vacant – one vacancy



- Candidates names put forward - Steve Tory
Duncan to draft letter to council recommending the above directors for
Tumbler Ridge Community Forest for the year 2020.

Al Kangas made motion to move to in camera Jonathon Howe seconded
CARRIED

Certified a true and correct copy of the
minutes of the Tumbler Ridge Community
Forest Regular Board of Directors meeting
held on Monday December 16, 2019.

Rob Mackay, Chair

Jonathon Howe, Corporate Secretary